

**Folk Dance Federation of California, South, Inc.**  
**REQUEST FOR INSURANCE CERTIFICATE**

This form is used to request either an insurance certificate or to add a facility owner as an additional insured to the Federation's liability insurance policy. Often, the facility owner or organization name differs from the name of the facility which you are using or the location of that facility.

**REMEMBER: Only dance activities are covered by this insurance.**  
(Please print in ball point pen.)

**Date of request** \_\_\_\_\_ **(allow 45 days for processing)**

**Member Club**

Name \_\_\_\_\_

Contact \_\_\_\_\_

Address: \_\_\_\_\_

City/St/Zip \_\_\_\_\_

Phone (    ) \_\_\_\_\_ FAX (    ) \_\_\_\_\_

e-mail \_\_\_\_\_

Signature \_\_\_\_\_

**Location of Event(s).** This is the actual facility name & street address where the dance takes place.

Facility Name \_\_\_\_\_

Street Address \_\_\_\_\_

City/St/Zip \_\_\_\_\_

If dancing in a mall, indicate which store you are dancing in front of \_\_\_\_\_

If more than one building, list all buildings to be used for dancing activities \_\_\_\_\_

\_\_\_\_\_

**Date(s) of Events(s), including time if known:**

Date                      Time                      Type of Function

\_\_\_\_\_

\_\_\_\_\_

**Additional Insured Certificate needed:**  Then fill complete this section.

**Name(s) of Additional Insured.** This is the owner or organization of owners who want their names added to your liability insurance. This often differs from the name of the facility being used or the location of that facility.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/St/Zip \_\_\_\_\_

Phone (    ) \_\_\_\_\_ FAX (    ) \_\_\_\_\_

e-mail \_\_\_\_\_

For information contact Julith Neff, Insurance Chair, (562) 867-4495, [insurance@SoCalFolkdance.org](mailto:insurance@SoCalFolkdance.org).  
Send this completed form to:

Julith Neff, Insurance Chair  
Folk Dance Federation of California, South, Inc.  
P.O. Box 4008, Bellflower, CA 90707  
or email to: [insurance@SoCalFolkdance.org](mailto:insurance@SoCalFolkdance.org)